

Regional Private Sector Development in the Western Balkan (QE 11133)

1. STATEMENT OF BUDGET EXPENDITURE - 1 April 2007 - 30 September 2007

| Budget Item | Budget | Reallocations - approved previous report & 12/10/07 | Proposed changes dd 12/31/2007 | Budget after changes | Spent until March 2007 | Spent Apr - Sept 2007 | Budget remaining | Total SPARK Contribution during project | Remarks | Liquidity planning October 2007 - March 2008 |
|--|--|---|--------------------------------|----------------------|------------------------|-----------------------|------------------|---|----------------|--|
| | A | | | A1 | B | C | D (= A1-(B+C)) | E | | |
| 1 | Establishing Regional PSD organisational structure | | | | | | | | | |
| Staff Mobility and Travel for Preparation, Implementation and Evaluation | | | | | | | | | | |
| 6002 | Travel | 17,500 | 2,500.00 | -500.00 | 19,500 | 13,437.45 | 2,175.11 | 3,887.44 | | 2,200.00 |
| 6003 | Local travel | 16,185 | 1,500.00 | -2,000.00 | 15,685 | 11,754.23 | 2,080.70 | 1,850.07 | | 1,250.00 |
| 6017 | Accommodation | 11,375 | 1,500.00 | 1,300.00 | 14,175 | 8,760.09 | 2,164.10 | 3,250.81 | | 2,200.00 |
| 6025 | Per diem | 6,250 | 1,500.00 | -400.00 | 7,350 | 5,269.17 | 765.00 | 1,315.83 | | 800.00 |
| Offices Expenditures Belgrade | | | | | | | | | | |
| 4302 | Rent Office Belgrade | 17,550.00 | 1,750.00 | -4,000.00 | 15,300 | 12,487.50 | 900.00 | 1,912.50 | | 900.00 |
| 4381 | Registration of Organisation in Serbia | 1,000.00 | 27.35 | | 1,027 | 494.92 | 532.43 | 0.00 | | 0.00 |
| 4323 | Equipment and furniture Office Belgrade | 14,500.00 | | -1,500.00 | 13,000 | 10,063.54 | 1,705.41 | 1,231.05 | | 750.00 |
| 4362 | Telecommunication Office Belgrade | 9,300.00 | 2,500.00 | 1,300.00 | 13,100 | 7,631.97 | 2,226.81 | 3,241.22 | | 2,000.00 |
| 4368 | Postage Office Belgrade | 2,400.00 | 150.00 | 250.00 | 2,800 | 1,635.16 | 315.37 | 849.47 | | 500.00 |
| 4343 | Off. Supplies & Copying Belgrade | 4,350.00 | 2,000.00 | 400.00 | 6,750 | 4,070.27 | 1,105.60 | 1,574.13 | | 1,000.00 |
| 4308 | Office Utilities Belgrade | 6,300.00 | 2,472.65 | | 8,773 | 5,691.80 | 621.80 | 2,459.05 | | 2,000.00 |
| 5403 | General translations | 250.00 | 400.00 | 300.00 | 950 | 408.02 | 220.00 | 321.98 | | 200.00 |
| Staff Expenditures / Labor costs | | | | | | | | | | |
| 4144 | Volunteer & Intern Remuneration | 11,000 | -1,000.00 | 1,600.00 | 11,600 | 6,291.76 | 2,524.33 | 2,783.85 | | 1,800.00 |
| 4175 | Stakeholder Coordinators remuneration | 16,575 | | -500.00 | 16,075 | 6,252.74 | 3,603.00 | 6,219.26 | | 275.00 |
| 4003 | Labor Costs Dutch Project Managers | 385,000 | 11,152.50 | | 396,153 | 369,960.00 | 50,050.00 | 63,992.50 | | 40,000.00 |
| | SPARK contribution labor costs Project Managers | | | | | -87,850.00 | | | 87,850.00 | |
| 4001 | Labor Costs Dutch Finance Officer | 71,250 | -1,250.00 | | 70,000 | 51,125.00 | 12,000.00 | 18,625.00 | | 6,000.00 |
| | SPARK contribution labor costs Finance Officer | | | | | -11,750.00 | | | 11,750.00 | |
| 4009 | Labor Costs Database Engineer | 19,250 | | | 19,250 | 34,650.00 | 18,672.50 | 0.00 | | 0.00 |
| | SPARK contribution labor costs Database engineer | | | | | -15,400.00 | | | 34,072.50 | |
| 4104 | Labor Costs Local Project Coordinator | 37,900 | 2,000.00 | | 39,900 | 27,355.97 | 4,614.51 | 7,929.52 | | 4,600.00 |
| 4122 | Labor Costs Local Project Officers | 41,200 | 14,902.50 | 4,000.00 | 60,103 | 35,743.77 | 15,193.74 | 12,383.91 | | 8,000.00 |
| | SPARK own contribution local Project Officers | | | | | 0.00 | -3,218.92 | | 3,218.92 | |
| | Total Activity # 1 | 689,135 | 42,105.00 | 250.00 | 731,490 | 498,083 | 99,579 | 133,828 | 136,891 | 74,475.00 |
| 2 | Organizing 5 regional stakeholder conferences on PSD topics | | | | | | | | | |
| MOBILITY | | | | | | | | | | |
| Stakeholders from the region | | | | | | | | | | |
| 6300 | Travel | 22,000 | 0.00 | 3,000.00 | 25,000 | 14,333.27 | 1,646.58 | 9,020.15 | | 1,530.00 |
| 6301 | Accommodation | 20,000 | 6,000.00 | | 26,000 | 18,187.14 | 0.00 | 7,812.86 | | 650.00 |
| 6317 | Per diem | 9,000 | -4,000.00 | -400.00 | 4,600 | 2,820.00 | 0.00 | 1,780.00 | | |
| International / regional experts | | | | | | | | | | |
| 6259 | Travel + visa | 6,500 | 500.00 | 1,500.00 | 8,500 | 4,911.47 | 0.00 | 3,588.53 | | 1,400.00 |
| 6258 | Accommodation | 1,250 | 900.00 | 1,000.00 | 3,150 | 1,363.82 | 0.00 | 1,786.18 | | 700.00 |
| 6246 | Per diem | 425 | -300.00 | | 125 | 60.00 | 0.00 | 65.00 | | 0.00 |
| 6253 | Honoraria International | 5,250 | -3,300.00 | -300.00 | 1,650 | 1,125.00 | 0.00 | 525.00 | | 0.00 |
| 6254 | Honoraria Region | 2,500 | -2,300.00 | 800.00 | 1,000 | 100.41 | 0.00 | 899.59 | | 800.00 |
| OTHER | | | | | | | | | | |
| 5304 | Teaching and presentation equipment | 4,000 | -1,000.00 | | 3,000 | 1,892.96 | 100.21 | 1,006.83 | | 640.00 |
| 5606 | Dinner/lunch/drinks | 8,000 | 4,000.00 | 200.00 | 12,200 | 7,750.80 | 176.21 | 4,272.99 | | 1,750.00 |
| 6510 | Reporting | 4,500 | -2,000.00 | 1,000.00 | 3,500 | 1,563.24 | 578.04 | 1,358.72 | | 820.00 |
| 5412 | Interpretation | 4,000 | -1,000.00 | | 3,000 | 1,719.14 | 0.00 | 1,280.86 | | 560.00 |
| 5607 | Information packets & reading | 3,600 | -500.00 | | 3,100 | 1,893.76 | 150.00 | 1,056.24 | | 560.00 |
| 5620 | Stakeholder Conference Promotion | 2,500 | -1,300.00 | | 1,200 | 609.05 | 0.00 | 590.95 | | 0.00 |
| 5604 | Security | 500 | -500.00 | | 0 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 5690 | Regional Chambers of Commerce meeting | 7,000 | | -42.70 | 6,957 | 6,957.30 | 0.00 | 0.00 | | 0.00 |

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|--|--------------------|---------|-----------|----------|---------|--------|-------|--------|---|----------|
| | Total Activity # 2 | 101,025 | -4,800.00 | 6,757.30 | 102,982 | 65,287 | 2,651 | 35,044 | 0 | 9,410.00 |
|--|--------------------|---------|-----------|----------|---------|--------|-------|--------|---|----------|

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|-----------|--|----------------|-------------------|------------------|----------------|---------------|---------------|---------------|----------|--|--|------------------|
| 3 | Organizing 3 Regional EU days on PSD topics | | | | | | | | | | | |
| | MOBILITY | | | | | | | | | | | |
| | Student-participants from the region | | | | | | | | | | | |
| 6103 | Travel | 18,875 | -8,685.89 | | 10,189 | 10,189.11 | 0.00 | 0.00 | | | | 0.00 |
| 6116 | Accommodation | 7,000 | -3,005.31 | | 3,995 | 3,994.69 | 0.00 | 0.00 | | | | 0.00 |
| 6122 | Per diem | 6,750 | -3,120.00 | | 3,630 | 3,630.00 | 0.00 | 0.00 | | | | 0.00 |
| | Company-participants from the region | | | | | | | | | | | |
| 6345 | Travel | 6,000 | -3,635.00 | | 2,365 | 2,365.00 | 0.00 | 0.00 | | | | 0.00 |
| 6346 | Accommodation | 5,000 | -3,500.00 | | 1,500 | 1,500.00 | 0.00 | 0.00 | | | | 0.00 |
| 4316 | Renting Costs of SME-fair stands | 8,500 | -0.02 | | 8,500 | 8,499.98 | 0.00 | 0.00 | | | | 0.00 |
| | International / regional experts & professors | | | | | | | | | | | |
| 6203 | Travel + visa | 9,000 | 2,740.22 | | 11,740 | 5,988.03 | 4,212.19 | 1,540.00 | | | | 0.00 |
| 6216 | Accommodation | 3,000 | 2,509.12 | | 5,509 | 1,889.33 | 2,079.79 | 1,540.00 | | | | 0.00 |
| 6226 | Per diem | 810 | -455.00 | 100.00 | 455 | 195.00 | 60.00 | 200.00 | | | | 0.00 |
| 6255 | Honoraria International | 2,500 | 220.00 | | 2,720 | 1,090.00 | 1,500.00 | 130.00 | | | | 0.00 |
| 6256 | Honoraria Region | 1,200 | -540.00 | | 660 | -400.00 | 0.00 | 260.00 | | | | 0.00 |
| | OTHER | | | | | | | | | | | |
| 4191 | Co-professor Remuneration | 900 | -750.00 | | 150 | 150.00 | 0.00 | 0.00 | | | | 0.00 |
| 4151 | Logistics Officer remuneration | 450 | 775.00 | | 1,225 | 175.00 | 790.00 | 260.00 | | | | 0.00 |
| 6408 | Promotion | 12,000 | 10,447.71 | 5,000.00 | 27,448 | 9,286.05 | 11,621.66 | 6,540.00 | | | | 1,500.00 |
| 5302 | Teaching and presentation equipment | 3,000 | -456.04 | | 2,544 | 2,543.96 | 0.00 | 0.00 | | | | 0.00 |
| 5013 | Opening dinner | 6,624 | -591.73 | | 6,032 | 3,061.21 | 2,196.06 | 775.00 | | | | 0.00 |
| 5014 | Opening ceremony & cocktail and Closing reception | 8,825 | 2,891.17 | | 11,716 | 5,723.80 | 4,962.37 | 1,030.00 | | | | 0.00 |
| 5024 | EU day concert & party | 7,600 | -3,698.83 | | 3,901 | 3,901.17 | 0.00 | 0.00 | | | | 0.00 |
| 5567 | Certificates | 486 | -459.35 | | 27 | 26.65 | 0.00 | 0.00 | | | | 0.00 |
| 5568 | Ids, Information packets & reading | 5,290 | 460.96 | | 5,751 | 2,127.40 | 2,083.56 | 1,540.00 | | | | 0.00 |
| 5569 | Public Lecture & discussion | 600 | -367.35 | | 233 | 232.65 | 0.00 | 0.00 | | | | 0.00 |
| 5570 | Video links | 4,500 | -4,500.00 | | 0 | 0.00 | 0.00 | 0.00 | | | | 0.00 |
| 5410 | Interpretation | 3,795 | 1,427.30 | | 5,222 | 2,156.42 | 1,780.88 | 1,285.00 | | | | 0.00 |
| 5539 | Security | 2,000 | -1,350.00 | | 650 | 650.00 | 0.00 | 0.00 | | | | 0.00 |
| | Total Activity # 3 | 124,705 | -13,643.04 | 5,100.00 | 116,162 | 69,775 | 31,287 | 15,100 | 0 | | | 1,500.00 |
| 4 | Conducting 15 joined research projects in the field of PSD, regional & EU economic cooperation | | | | | | | | | | | |
| 5700 | Researcher Remuneration | 18,000 | | -2,500.00 | 15,500 | 0.00 | 9,000.00 | 6,500.00 | | | | 1,500.00 |
| 5704 | Research Promotion | 1,750 | | | 1,750 | 1,603.42 | 0.00 | 146.58 | | | | 0.00 |
| 5705 | Research Selection Committee fee | 1,000 | | | 1,000 | 1,000.00 | 0.00 | 0.00 | | | | 0.00 |
| 5700/6509 | Literature, reading & study materials, report, & miscellan. | 46,500 | | | 46,500 | 23,071.92 | 16,356.57 | 7,071.51 | | | | 9,500.00 |
| | Total Activity # 4 | 67,250 | 0.00 | -2,500.00 | 64,750 | 25,675 | 25,357 | 13,718 | 0 | | | 11,000.00 |
| 5 | Making available 10 internships (annually) at stakeholders in Western Balkans & the Netherlands | | | | | | | | | | | |
| 5703 | Supervisor remuneration | 5,000 | | | 5,000 | 2,563.58 | 500.00 | 1,936.42 | | | | 1,000.00 |
| 5706 | Internship promotion | 4,000 | | -930.00 | 3,070 | 1,744.57 | 1,323.01 | 2.42 | | | | 0.00 |
| 5701 | Internship stipend Netherlands | 38,500 | 3,575.00 | 10,500.00 | 52,575 | 19,334.37 | 21,157.66 | 12,082.97 | | | | 11,700.00 |
| 5702 | Internship stipend Western Balkans | 27,300 | 2,600.00 | -9,000.00 | 20,900 | 9,433.87 | 8,475.72 | 2,990.41 | | | | 2,000.00 |
| | Total Activity # 5 | 74,800 | 6,175.00 | 570.00 | 81,545 | 33,076 | 31,456 | 17,012 | 0 | | | 14,700.00 |
| 6 | Organizing 3 joined study visits of stakeholders to Dutch business sector and EU institutions | | | | | | | | | | | |
| 5902 | Travel | 29,000 | 2,421.30 | 2,000.00 | 28,579 | 19,650.02 | 1,636.13 | 7,292.55 | | | | 0.00 |
| 5903 | Accommodation | 38,250 | -5,676.54 | | 32,573 | 24,212.63 | 0.00 | 8,360.83 | | | | 0.00 |
| 5904 | Per diem / allowance | 9,050 | -789.97 | | 8,260 | 6,140.06 | 0.00 | 2,119.97 | | | | 0.00 |
| 5905 | Local travel | 9,000 | -775.78 | | 8,224 | 6,113.60 | 0.00 | 2,110.62 | | | | 0.00 |
| 5021 | Closing dinner | 3,550 | -910.33 | | 2,640 | 1,946.61 | 0.00 | 693.06 | | | | 0.00 |
| 5906 | Information packs, reporting & miscellaneous | 3,000 | -763.04 | | 2,237 | 1,649.97 | 0.00 | 586.99 | | | | 0.00 |
| | Total Activity # 6 | 91,850 | -11,336.96 | 2,000.00 | 82,513 | 59,713 | 1,636 | 21,164 | 0 | | | 0.00 |
| 7 | Organising regional business plan competitions for advanced university students | | | | | | | | | | | |
| 5534 | First Prizes | 30,000 | | -970.00 | 29,030 | 15,023.00 | 5,000.00 | 9,007.00 | | | | 4,500.00 |
| 5535 | Second Prizes | 15,000 | | | 15,000 | 4,250.00 | 1,800.00 | 10,450.00 | | | | 6,000.00 |
| 5536 | Other Prizes | 12,000 | | -1,882.30 | 10,118 | 8,003.17 | 0.00 | 2,114.53 | | | | 2,000.00 |
| 6404 | Promotion of the Competition | 11,000 | -5,000.00 | | 6,000 | 5,958.22 | 1,641.19 | 0.59 | | | | 0.00 |
| 4189 | Selection Commission fee | 3,750 | | 425.00 | 4,175 | 2,725.31 | 0.00 | 1,449.69 | | | | 1,450.00 |
| 5579 | Literature | 5,000 | -2,000.00 | | 3,000 | 2,886.26 | 0.00 | 13.75 | | | | 0.00 |
| 5573 | Online supervision & guidance expert remuneration | 3,000 | | | 3,000 | 2,087.00 | 0.00 | 913.00 | | | | 0.00 |

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|----------|--|------------------|-------------------|-------------------|------------------|----------------|----------------|----------------|----------------|-------------------|
| | Total Activity # 7 | 79,750 | -7,000.00 | 572.70 | 73,323 | 40,933 | 8,441 | 23,949 | 0 | 13,950.00 |
| 8 | Providing 18 on demand business skills training modules | | | | | | | | | |
| | MOBILITY | | | | | | | | | |
| | Participants from the region | | | | | | | | | |
| 6315 | Travel | 22,750 | 4,500.00 | -3,000.00 | 24,250 | 12,340.96 | 6,754.62 | 5,154.42 | | 5,500.00 |
| 6328 | Accommodation | 54,000 | | -2,400.00 | 51,600 | 27,277.72 | 14,295.17 | 10,027.11 | | 10,000.00 |
| 6340 | Allowance | 24,750 | -10,700.00 | -500.00 | 13,550 | 11,946.43 | 1,170.00 | 433.57 | | 1,000.00 |
| | International (regional) experts & professors | | | | | | | | | |
| 6245 | Travel + visa | 9,000 | 500.00 | 3,250.00 | 12,750 | 7,200.24 | 3,540.40 | 2,009.36 | | 2,000.00 |
| 6247 | Accommodation | 5,040 | | | 5,040 | 2,107.58 | 2,122.40 | 810.02 | | 800.00 |
| 6257 | Allowance | 3,200 | 0.00 | -500.00 | 2,700 | 1,975.00 | | 725.00 | | |
| 6260 | Honoraria | 15,000 | -800.00 | -3,000.00 | 11,200 | 1,500.00 | 3,634.91 | 6,065.09 | | 6,000.00 |
| | Honoraria in kind | 0 | | | 0 | 0.00 | 2,210.00 | | | |
| | OTHER | | | | | | | | | |
| 4190 | Co-professor/instructor Remuneration | 7,200 | 1,000.00 | -1,000.00 | 7,200 | 3,600.00 | 1,550.00 | 2,050.00 | | 2,000.00 |
| 4152 | Logistics Officer remuneration | 1,800 | | -500.00 | 1,300 | 770.00 | 250.00 | 280.00 | | 200.00 |
| | Rent lecture and seminar rooms/offices/halls | 0 | | | 0 | 0.00 | | 0.00 | | 0.00 |
| | Training premises and equipment in kind | 0 | | | 0 | | 1,000.00 | | | |
| 6406 | Promotion | 7,850 | | -3,750.00 | 4,100 | 2,841.71 | 382.76 | 875.53 | | 750.00 |
| 5303 | Teaching and presentation equipment | 2,400 | | | 2,400 | 921.27 | 750.00 | 728.73 | | 600.00 |
| 5209 | Literature & reading | 11,750 | -5,500.00 | -2,000.00 | 4,250 | 3,867.98 | 22.88 | 359.16 | | 500.00 |
| 5576 | Fieldwork | 550 | 750.00 | -750.00 | 550 | 300.00 | 67.05 | 182.95 | | 100.00 |
| 5411 | Interpretation | 1,100 | -1,000.00 | | 100 | 0.00 | 0.00 | 100.00 | | 0.00 |
| 5524 | Module lunch/drinks & opening/closing parties | 2,850 | 500.00 | 2,400.00 | 5,750 | 1,871.62 | 1,884.67 | 1,993.71 | | 2,000.00 |
| 5020 | Opening ceremony & cocktail and Closing reception | 2,000 | | | 2,000 | 809.00 | 308.75 | 882.25 | | 750.00 |
| 5577 | Certificates | 486 | 250.00 | -250.00 | 486 | 234.33 | 108.03 | 143.64 | | 100.00 |
| 5578 | ids, Information packets & reading | 1,360 | 1,000.00 | -750.00 | 1,610 | 482.81 | 409.62 | 717.57 | | 500.00 |
| 5540 | Security | 500 | -500.00 | | 0 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 6507 | Reporting | 2,000 | -1,500.00 | | 500 | 200.00 | 0.00 | 300.00 | | 0.00 |
| | Total Activity # 8 | 175,586 | -11,500.00 | -12,750.00 | 151,336 | 80,247 | 40,461 | 33,838 | 0 | 32,800.00 |
| | SUBTOTALS | 1,404,101 | 0.00 | 0.00 | 1,404,101 | 872,790 | 240,868 | 293,652 | 136,891 | 157,835.00 |
| 6902 | Contingencies (1,5%) | 21,061.52 | | | 21,062 | 10,630.23 | 634.04 | 9,797.25 | bank fees | 500.00 |
| | GRAND TOTAL EXPENDITURES in Euro | 1,425,163 | 0.00 | 0.00 | 1,425,163 | 883,421 | 241,502 | 303,450 | 136,891 | 158,335.00 |

3. LIQUIDITY PLANNING, NETHERLANDS CONTRIBUTION

Overview total project

| Total contribution committed <i>Project period 1 December 2004 - 31 December 2007</i> a | Installments received <i>Period 1 December 2004 - 31 March 2007</i> b | Total expenditures previous periods <i>1 December 2004 - 31 March 2007</i> c | Total expenditures reporting period <i>1 April 2007 - 30 September 2007</i> d | Project balance still to be received by donor e (a-b) |
|---|---|--|---|--|
| 1,425,163 | 1,148,000 | 883,421 | 241,502 | 277,163 |

Liquidity needed coming period

| Project balance at start of period | Installment received <i>1 April 2007 - 30 September</i> | Other income / contribution <i>1 April 2007 - 30 September</i> | Total expenditures reporting period <i>1 April 2007 - 30</i> | Liquidity planning | Requested amount 5th installment |
|------------------------------------|--|---|---|--------------------|-------------------------------------|
| | | | | | |