

Regional Private Sector Development in the Western Balkan (QE 11133)

1. STATEMENT OF BUDGET EXPENDITURE - 1 October 2004 - 30 June 2008

Budget Item	Budget	Total Approved reallocations	Budget after changes	Spent until 30 Sept 2007	Spent Oct 07 - Jun 2008	Budget remaining	Proposed final reallocations	Budget remaining after final reallocations	Total SPARK Contribution during project	Remarks
	A		A1	B	C	D (= A1-(B+C))	E	F (=D+E)	G	
1	Establishing Regional PSD organisational structure									
Staff Mobility and Travel for Preparation, Implementation and Evaluation										
6002	Travel	17,500	2,000.00	19,500	15,613	2,754		1,134	1,134	
6003	Local travel	16,185	-1,500.00	14,685	13,835	152		698	698	
6017	Accommodation	11,375	2,800.00	14,175	10,924	1,740		1,511	1,511	
6025	Per diem	6,250	1,100.00	7,350	6,034	991		325	325	
Offices Expenditures Belgrade										
4302	Rent Office Belgrade	17,550.00	-1,550.00	16,000	13,388	2,100		512.50	513	
4381	Registration of Organisation in Serbia	1,000.00	27.35	1,027	1,027	0		0.00	0	
4323	Equipment and furniture Office Belgrade	14,500.00	-2,000.00	12,500	11,769	0		731.05	731	
4362	Telecommunication Office Belgrade	9,300.00	3,300.00	12,600	9,859	2,223		518.49	518	
4368	Postage Office Belgrade	2,400.00	400.00	2,800	1,951	770		79.75	80	
4343	Off. Supplies & Copying Belgrade	4,350.00	2,400.00	6,750	5,176	1,171		402.76	403	
4308	Office Utilities Belgrade	6,300.00	2,472.65	8,773	6,314	1,835		624.34	624	
5403	General translations	250.00	700.00	950	628	0		321.98	322	
Staff Expenditures / Labor costs										
4144	Volunteer & Intern Remuneration	11,000	-925.00	10,075	8,816	453		806	806	
4175	Stakeholder Coordinators remuneration	16,575	-300.00	16,275	9,856	5,203		1,216	1,216	
4003	Labor Costs Dutch Project Managers	385,000	11,152.50	396,153	420,010	66,000		-750	0	
	SPARK contribution labor costs Project Managers				-97,850	-1,258		750		89,107.50
4001	Labor Costs Dutch Finance Officer	71,250	-1,250.00	70,000	73,500	11,625		-750	0	
	SPARK contribution labor costs Finance Officer				-11,750	-4,125				15,875.00
4009	Labor Costs Database Engineer	19,250	0.00	19,250	53,323	0		0	0	
	SPARK contribution labor costs Database engineer				-34,073	0				34,072.50
4104	Labor Costs Local Project Coordinator	37,900	2,000.00	39,900	31,970	6,397		1,533	1,533	
4122	Labor Costs Local Project Officers	41,200	18,902.50	60,103	50,938	12,252		1,428	1,428	
	SPARK own contribution local Project Officers				-3,219	-1,298				4,514.44
	Total Activity # 1	689,135	39,730.00	728,865	608,037	108,986	0	11,842	143,569	
2	Organizing 5 regional stakeholder conferences on PSD topics									
MOBILITY										
Stakeholders from the region										
6300	Travel	22,000	5,500.00	27,500	15,980	7,355		4,165	4,165	
6301	Accommodation	20,000	2,400.00	22,400	18,187	3,531		682	682	
6317	Per diem	9,000	-5,300.00	3,700	2,820	0		880	880	
International / regional experts										
6259	Travel + visa	6,500	700.00	7,200	4,911	1,412		877	877	
6258	Accommodation	1,250	1,400.00	2,650	1,364	897		389	389	
6246	Per diem	425	-300.00	125	60	0		65	65	
6253	Honoraria International	5,250	-3,600.00	1,650	1,125	0		525	525	
6254	Honoraria Region	2,500	-1,500.00	1,000	100	800		100	100	
OTHER										
5304	Teaching and presentation equipment	4,000	-1,000.00	3,000	1,993	640		367	367	
5606	Dinner/lunch/drinks	8,000	4,200.00	12,200	7,927	2,910		1,363	1,363	
6510	Reporting	4,500	-1,000.00	3,500	2,141	886		472	472	
5412	Interpretation	4,000	-1,000.00	3,000	1,719	563		718	718	
5607	Information packets & reading	3,600	-500.00	3,100	2,044	915		142	142	
5620	Stakeholder Conference Promotion	2,500	-1,300.00	1,200	609	0		591	591	
5604	Security	500	-500.00	0	0	0		0	0	
5690	Regional Chambers of Commerce meeting	7,000	-42.70	6,957	6,957	0		0	0	

	Total Activity # 2	101,025	-1,842.70	99,182	67,938	19,910	11,334	0	11,334	0
--	--------------------	---------	-----------	--------	--------	--------	--------	---	--------	---

3	Organizing 3 Regional EU days on PSD topics											
	MOBILITY											
	Student-participants from the region											
6103	Travel	18,875	-8,685.89	10,189	10,189	0	0	0	0	0	0	0
6116	Accommodation	7,000	-3,005.31	3,995	3,995	0	0	0	0	0	0	0
6122	Per diem	6,750	-3,120.00	3,630	3,630	0	0	0	0	0	0	0
	Company-participants from the region											
6345	Travel	6,000	-3,635.00	2,365	2,365	0	0	0	0	0	0	0
6346	Accommodation	5,000	-3,500.00	1,500	1,500	0	0	0	0	0	0	0
4316	Renting Costs of SME-fair stands	8,500	-0.02	8,500	8,500	0	0	0	0	0	0	0
	International / regional experts & professors											
6203	Travel + visa	9,000	1,440.22	10,440	10,200	142	98					98
6216	Accommodation	3,000	2,509.12	5,509	3,969	1,179	361					361
6226	Per diem	810	245.00	1,055	255	755	45					45
6255	Honoraria International	2,500	220.00	2,720	2,590	0	130					130
6256	Honoraria Region	1,200	-540.00	660	400	0	260					260
	OTHER											
4191	Co-professor Remuneration	900	-750.00	150	150	0	0					0
4151	Logistics Officer remuneration	450	775.00	1,225	965	20	240					240
6408	Promotion	12,000	15,447.71	27,448	20,908	5,240	1,301					1,301
5302	Teaching and presentation equipment	3,000	-456.04	2,544	2,544	0	0					0
5013	Opening dinner	6,624	-591.73	6,032	5,257	476	299					299
5014	Opening ceremony & coctial and Closing reception	8,825	2,141.17	10,966	10,686	276	4					4
5024	EU day concert & party	7,600	-3,698.83	3,901	3,901	0	0					0
5567	Certificates	486	-459.35	27	27	0	0					0
5568	Ids, Information packets & reading	5,290	460.96	5,751	4,211	1,404	136					136
5569	Public Lecture & discussion	600	-367.35	233	233	0	0					0
5570	Video links	4,500	-4,500.00	0	0	0	0					0
5410	Interpretation	3,795	1,427.30	5,222	3,937	952	333					333
5539	Security	2,000	-1,350.00	650	650	0	0					0
	Total Activity # 3	124,705	-9,993.04	114,712	101,062	10,443	3,207	0	3,207	0	3,207	0
4	Conducting 15 joined research projects in the field of PSD, regional & EU economic cooperation											
5700	Researcher Remuneration	18,000	-1,500.00	16,500	9,000	6,872	628					628
5704	Research Promotion	1,750	0.00	1,750	1,603	0	147					147
5705	Research Selection Committee fee	1,000	0.00	1,000	1,000	-250	250					250
5700/6509	Literature, reading & study materials, report, & miscellan.	46,500	0.00	46,500	39,428	7,038	33					33
	Total Activity # 4	67,250	-1,500.00	65,750	51,032	13,660	1,058	0	1,058	0	1,058	0
5	Making available 10 internships (annually) at stakeholders in Western Balkans & the Netherlands											
5703	Supervisor remuneration	5,000	-1,600.00	3,400	3,064	260	76					23
5706	Internship promotion	4,000	-930.00	3,070	3,068	0	2					2
5701	Internship stipend Netherlands	38,500	14,425.00	52,925	40,492	12,396	37					37
5702	Internship stipend Western Balkans	27,300	-8,800.00	18,500	17,910	644	-54					54
	Total Activity # 5	74,800	3,095.00	77,895	64,533	13,300	62	0	62	0	62	0
6	Organizing 3 joined study visits of stakeholders to Dutch business sector and EU institutions											
5902	Travel	29,000	-1,421.30	27,579	21,286	6,374	-81					81
5903	Accommodation	38,250	-2,876.54	35,373	24,213	10,968	193					112
5904	Per diem / allowance	9,050	310.03	9,360	6,140	3,200	20					20
5905	Local travel	9,000	624.22	9,624	6,114	3,380	131					131
5021	Closing dinner	3,550	889.67	4,440	1,947	1,987	507					85
5906	Information packs, reporting & miscellaneous	3,000	1,436.96	4,437	1,650	3,209	-422					422
	Total Activity # 6	91,850	-1,036.96	90,813	61,349	29,117	347	0	347	0	347	0
7	Organising regional business plan competitions for advanced university students											
5534	First Prizes	30,000	970.00	29,030	20,023	9,122	-115					115
5535	Second Prizes	15,000	1,500.00	16,500	6,050	10,432	18					18
5536	Other Prizes	12,000	-1,882.30	10,118	8,003	2,023	95					95
6404	Promotion of the Competition	11,000	-3,400.00	7,600	7,599	0	1					1
4189	Selection Commission fee	3,750	425.00	4,175	2,725	1,450	0					0
5572	Literature	5,000	-2,100.00	2,900	2,886	0	14					14
5573	Online supervision & guidance expert remuneration	3,000	0.00	3,000	2,087	69	844					729

	Total Activity # 7	79,750	-6,427.30	73,323	49,374	23,093	856	0	856	0
8	Providing 18 on demand business skills training modules									
	MOBILITY									
	Participants from the region									
6315	Travel	22,750	6,500.00	29,250	19,096	7,551	2,603		2,603	
6328	Accommodation	54,000	-1,200.00	52,800	41,573	10,283	944	-16	928	
6340	Allowance	24,750	-11,200.00	13,550	13,116	450	-16	16	0	
	International (regional) experts & professors									
6245	Travel + visa	9,000	2,750.00	11,750	10,741	915	94		94	
6247	Accommodation	5,040	-750.00	4,290	4,230	-155	216		216	
6257	Allowance	3,200	-475.00	2,725	1,975	750	0		0	
6260	Honoraria	15,000	-5,800.00	9,200	5,135	4,007	58		58	
	Honoraria in kind	0		0	2,210	0				
	OTHER									
4190	Co-professor/instructor Remuneration	7,200	-1,200.00	6,000	5,150	570	280		280	
4152	Logistics Officer remuneration	1,800	-500.00	1,300	1,020	101	179		179	
	Rent lecture and seminar rooms/offices/halls	0		0	0	0	0		0	
	Training premises and equipment in kind	0		0	1,000	2,806				
6406	Promotion	7,850	-4,500.00	3,350	3,224	0	126		126	
5303	Teaching and presentation equipment	2,400	0.00	2,400	1,671	0	729		729	
5209	Literature & reading	11,750	-7,500.00	4,250	3,891	0	359		359	
5576	Fieldwork	550	0.00	550	367	0	183		183	
5411	Interpretation	1,100	500.00	1,600	0	1,570	30		30	
5524	Module lunch/drinks & opening/closing parties	2,850	2,900.00	5,750	3,756	1,943	51		51	
5020	Opening ceremony & cocktail and Closing reception	2,000	0.00	2,000	1,118	300	582		582	
5577	Certificates	486	0.00	486	342	75	66		66	
5578	ids, information packets & reading	1,360	450.00	1,810	892	881	37		37	
5540	Security	500	-500.00	0	0	0	0		0	
6507	Reporting	2,000	-1,500.00	500	200	0	300		300	
	Total Activity # 8	175,586	-22,025.00	153,561	120,708	32,049	6,821	0	6,821	0
	SUBTOTALS	1,404,101	0.00	1,404,101	1,124,034	250,558	35,526	0	35,526	143,569
6902	Contingencies (1,5%)	21,062		21,062	11,264	8,445	1,352		1,352	bank fees + fine interns NL + audit costs
	GRAND TOTAL EXPENDITURES in Euro	1,425,163	0.00	1,425,163	1,135,298	259,003	36,878	0	36,878	143,569

2. STATEMENT OF REVENUE AND EXPENDITURE DURING REPORTING PERIOD

NB: since expenditures & revenues until 30 September 2007 were reported earlier, we start here with the ending balance of that last interim report

				TOTAL
OPENING BALANCE:	Balance of project funds previous report		a	16,311.90
			RECEIVED	
REVENUE:	NGO's own contribution	b	6,678.02	
	Interest/other income of NGO	c	3,025.00	
	Contribution from the Netherlands	d	142,023.00	
	Contribution from other donors	e	0.00	
	Total revenue during reporting period (b+c+d+e)		f	151,726.02
	subtotal (a + f)		g	168,037.92
EXPENDITURE:	Total expenditure during reporting period <u>including own contribution</u>		h	265,680.63
CLOSING BALANCE:	Balance of project funds at end of reporting period (g-h)		i	-97,642.71

3. LIQUIDITY PLANNING, NETHERLANDS CONTRIBUTION

Overview total project

Total contribution committed <i>Project period 1 October 2004 - 30 June 2008</i>	Installments received <i>Project period 1 October 2004 - 30 June 2008</i>	Total expenditures <i>*</i> <i>Project period 1 October 2004 - 30 June 2008</i>	Total other contributions all reporting periods * <i>Project period 1 October 2004 - 30 June 2008</i>	Total allocated interest income project <i>Project period 1 October 2004 - 30 June 2008</i>	Balance to receive
a	b	c	d	e	b-a-d-e
1,425,163	1,290,023	1,537,870	149,585	619	97,642

[* including SPARK own contribution](#)

Total contribution committed <i>Project period 1 October 2004 - 30 June 2008</i>	Installments received <i>Project period 1 October 2004 - 30 June 2008</i>	Total expenditures <i>*</i> <i>Project period 1 October 2004 - 30 June 2008</i>	Total other contributions all reporting periods * <i>Project period 1 October 2004 - 30 June 2008</i>	Total allocated interest income project <i>Project period 1 October 2004 - 30 June 2008</i>	Balance to receive